



LOAN APPLICATION

Please fax or email completed form to:
fax: 703-352-9100 • info@businessfinancegroup.org

COMPANY INFORMATION *(This is information about your operating business)*

Business Name _____

Street Address _____ Phone _____

City, State, Zip _____ Fax _____

Date Established _____ Email _____

Type of Entity (check one) Proprietorship Partnership LLC Corporation

Number of current employees _____ Est. # of New Employees in next 2 years _____

Primary Competitors _____

Main Customers/Clients _____

Ownership/Officers

IMPORTANT! Have there been any changes in the last six months? YES NO

Name _____ Title _____ %Owned _____

Name _____ Title _____ %Owned _____

Name _____ Title _____ %Owned _____

Name _____ Title _____ %Owned _____

Certifications

IMPORTANT! If 'YES' to any question below, please provide details below or in a separate exhibit. Ask your Business Finance Group loan officer for specific details required.

- YES NO 1. Does the applicant entity have any ownership interest in, or control of, any other business?
- YES NO 2. Is the applicant entity involved in any other lawsuits at this time?
- YES NO 3. Has the applicant entity ever filed for business bankruptcy protection?
- YES NO 4. Does the applicant entity now, or has it ever, had an SBA loan?
- YES NO 5. Does the applicant entity have any liens, judgments, tax liens, IRS payment plans, or past due taxes?

Current Lease Information

YES NO Do you have a lease for the property that your business currently occupies?

Rental Amount? _____ Lease Maturity _____ Square Feet _____

YES NO Replaced by a new facility?

New Project Information

Name of Holding Entity – If different from your operating business _____

Project Property Address _____

City, State, Zip _____ County _____

Total Square Footage _____ Square footage your company will occupy _____

Type of Entity (check one) Partnership LLC Corporation Individually Trust Husband & Wife

Source of Down Payment: Business Cash Personal Savings Home Equity Line of Credit

Gift Other _____

Expected Closing Date _____

Real Estate Ownership

Entity Name:

Name _____ Title _____ %Owned _____

Name _____ Title _____ %Owned _____

Name _____ Title _____ %Owned _____

Tenants: If any tenants will remain in the building, please provide the following information

Tenant Name	Square Footage	Lease Expiration	Rent Amount

PROJECT COSTS

Land Acquisition		\$
Site Improvements		\$
New Construction		\$
Existing Land & Building Purchase		\$
Renovation Costs		\$
Machinery & Equipment Purchase		\$
Professional Fees		
<i>Engineering</i>	\$	
<i>Architect</i>	\$	
<i>Certain Legal Costs</i>	\$	
<i>Certain Accounting Costs</i>	\$	
<i>Appraisal</i>	\$	
<i>Environmental Report</i>	\$	
Sub-Total Professional Fees		\$
Soft Costs		
<i>Interest on Bridge Loan</i>	\$	
<i>Bank Closing Costs</i>	\$	
<i>Points on Bridge Loan</i>	\$	
<i>10% Contingency</i>	\$	
Sub-Total Soft Costs		\$
TOTAL ESTIMATED PROJECT AMOUNT		\$

BUSINESS DEBT SCHEDULE*

List below all Business Fixed Debt, Lines of Credit, Shareholders' Notes, and Capital Leases. This information should **MATCH** the most current Balance Sheet being submitted as part of this application.

Applicant Name _____ As of Month Ending _____

Creditor	Type (Line, Term, etc.)	Original Date	Original Balance (credit limit)	Present Balance	Interest Rate	Maturity Date	Monthly Payment	Collateral	(C) Current OR (D) Delinquent
TOTAL			\$	\$			\$		

*REQUIRED for all loan applications.

BY _____ **DATE** _____

NO DEBT _____

If no debt, please indicate 'NONE' above, date and sign

